

**Paradise Valley Community College
Copy Center - Internal Service Cost Schedule**

Services at No Charge to Division/Department
Black & White Copies 8.5 x 11
Black & White Copies 11 x 17
Three Hole Punch
Cutting
Folding
Note Padding
Hand-Placed Glass Work
8 1/2 x 11 Color Paper Ream
8 1/2 x 14 Color Paper Ream

Chargeback Services to Division/Department	Chargeback per Unit
Binding	
Booklet Binding (Saddle Stitch) - per book	0.25
Coil Binding (Spiral) W/Covers - per book	1.50
Coil Binding (Spiral) W/O Covers - per book	1.00
Tape Binding - per book	1.00
Plastic Coil (GBC) Binding - per book	1.00
Color Copies	
Color Copies 11 x 17 (on white paper)	0.40
Color Copies 8.5 x 11/14 (on transparencies)	1.20
Color Copies 8.5 x 11/14 (on white paper)	0.20
Oversized Color Copy (per square foot)	Quote
NCR	
NCR (2 part 8 1/2 x 11)	0.20
NCR (3 part 8 1/2 x 11)	0.25
Other Services	
B & W Oversized Copy (per square foot)	1.00
Shrink Wrap	0.25
Tabs 110# 9x 11 (on-line copied, collated, inserted) (per tab)	0.25

Current Department Chargebacks

- Binding - GBC/Coil
- Color Copies

~ Chargebacks are subject to change.