

Operational Plan Questions Fiscal Year 2013

Q1.	<p>Please provide a brief summary of what this operational plan will accomplish.</p> <p>The purpose of this plan is to maximize learning spaces, reduce costs, and increase efforts to create a sustainable environment.</p>																							
Q2.	<p>Identify and list the division/unit goals of the operational plan. For each goal indicate the specific College Strategic Goal and Objective that this plan will address.</p> <p><i>4.1 Increase operational efficiency by implementing strategies for sustaining facilities, human/capital resources, and One Maricopa initiatives.</i></p> <ol style="list-style-type: none"> 1. Utilize preventive maintenance techniques on HVAC equipment. 2. Additional Plan Goal ... <p><i>1.1 Close Student Achievement Gaps</i></p> <ol style="list-style-type: none"> 1. Additional plan goal... 2. 																							
Q3.	<p>How will the division/unit goals in this operational plan be evaluated to show successful accomplishments?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 45%;">Operational Plan Goal</th> <th style="width: 45%;">Measure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Utilize preventive maintenance techniques on HVAC equipment.</td> <td> <ul style="list-style-type: none"> • The number of classrooms that remain open during a fall and spring semester • The decrease in equipment repair costs • Add a measure ... </td> </tr> <tr> <td style="text-align: center;">2</td> <td>Additional Plan Goal...</td> <td> <ul style="list-style-type: none"> • Add a measure ... </td> </tr> <tr> <td> </td> <td> </td> <td> <ul style="list-style-type: none"> • </td> </tr> </tbody> </table>				#	Operational Plan Goal	Measure	1	Utilize preventive maintenance techniques on HVAC equipment.	<ul style="list-style-type: none"> • The number of classrooms that remain open during a fall and spring semester • The decrease in equipment repair costs • Add a measure ... 	2	Additional Plan Goal...	<ul style="list-style-type: none"> • Add a measure ... 			<ul style="list-style-type: none"> • 								
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Q4.	<p>For each division/unit goal describe the major tasks/activities/strategies, timelines, and responsible persons for this operational plan.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 25%;">Operational Plan Goal</th> <th style="width: 30%;">Strategy</th> <th style="width: 15%;">Timeline</th> <th style="width: 25%;">Responsible Person</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Utilize preventive maintenance techniques on HVAC equipment.</td> <td>Preview HVAC units prior to season use.</td> <td>Feb/Mar.</td> <td>John Doe</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				#	Operational Plan Goal	Strategy	Timeline	Responsible Person	1	Utilize preventive maintenance techniques on HVAC equipment.	Preview HVAC units prior to season use.	Feb/Mar.	John Doe										
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Q5.	<p>What resources (human, fiscal, capital, technological) are necessary to support this operational plan? Describe how existing resources will be used or reallocated, and what new resources may be required.</p> <p>To achieve the goals of this plan will require reallocating crafts staff time to assist and perform maintenance inspections.</p>																							

Q6.	<p>How do the activities/strategies, services, budget decisions, or processes described in this operational plan positively impact student learning? By utilizing preventive maintenance techniques will add to the comfort of student, staff and faculty. Preventative maintenance will promote a consistent environment that will maximize and prevent classroom or office downtime.</p>
Q7.	<p>Please describe which organizational division/units and/or committees will be responsible for implementing this operational plan. The organizational units that are responsible for implementing this plan are Craft and M&O.</p>
Q8.	<p>Please list other division/units and/or other areas of the college that could be impacted by this operational plan. Briefly describe how these areas/units may be impacted. The facilities services department affects all areas across the College.</p>

SAMPLE