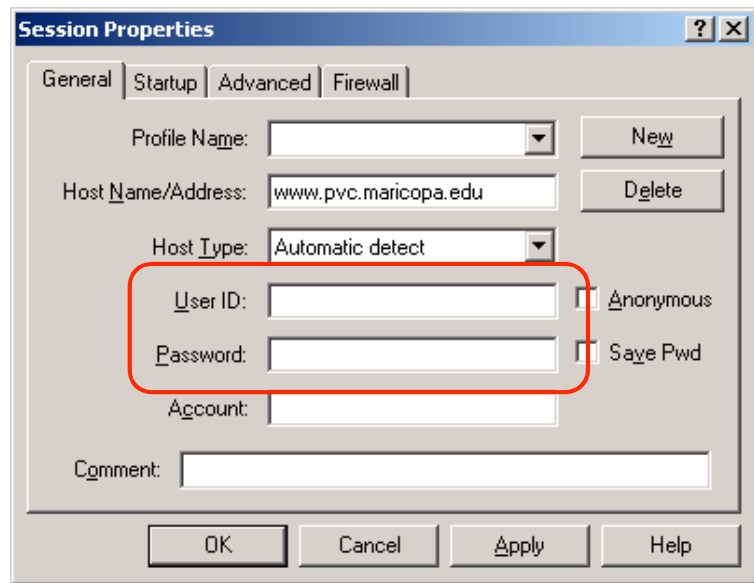
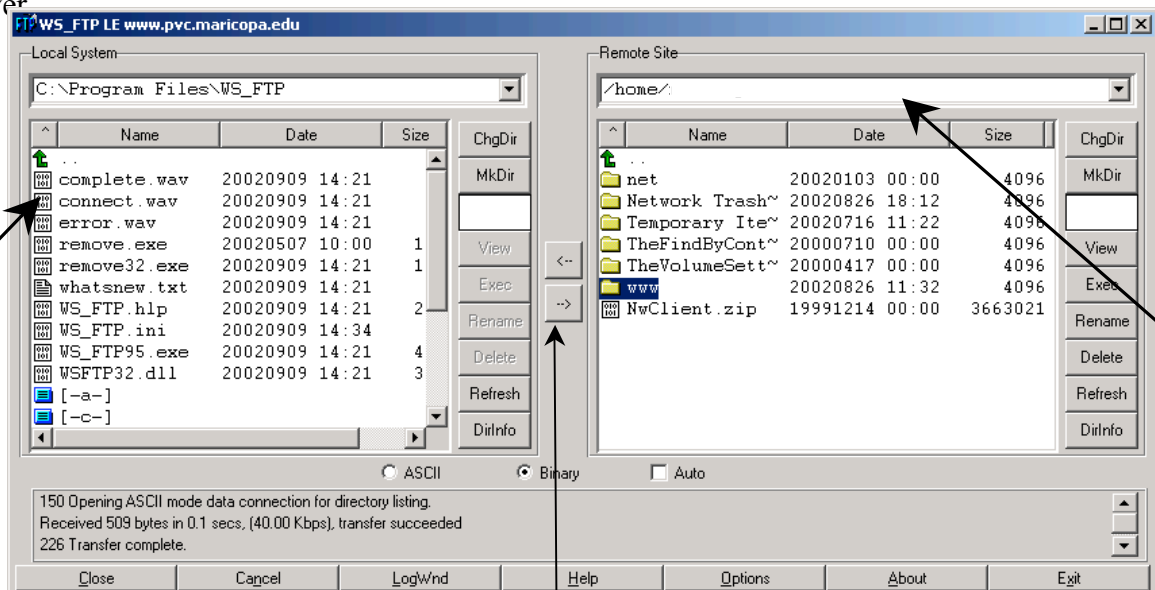


Setting up FTP on Windows

1. Download WS FTP from www.download.com
2. Install the FTP program.
3. Select Start -> Programs -> WS_FTP-> WS_FTP95 LE (this is the actual program)
4. You will get a window similar to this ->
 - a. Type your host name www.pvc.maricopa.edu or www2
 - b. Enter your user name
 - c. You might also want to enter a Profile name so that you will not need to enter this information each time.



5. You will get a window similar to the one below. The Left side of your screen is your computer the Right side is the web server. To move your files you will need to browse to the file you want to copy up to the server. And then use the Arrows in the middle of your screen to move the files up to the server.



Your Computer: Use the green up arrow to move up a level. The bottom portion of the screen will show what is in the folder.

Use to move files from the computer to the server

The Server: You may need to select the www folder (which is highlighted) you will see all of your files and folder