

LSS Team Meeting Notes

1/11/07

2:00-3:30 PM

M101

Outstanding Action Items					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1	Expend remaining FY07 OYO, temp, and supply funds in a judicious fashion to assist with CF to FY08; review current OYO funds in context of a reduced budget in FY08	All	1/22	2	LSS to convene budget workshop for FY08 planning
2	Actual MCCCCD operating standards for the implementation of Prop 300 are pending and expected by early to mid-February; review the elements of the law with your staff	All	3/1	1	
3	Become familiar with the operating "front end" language shared re: reclassification; given a tight budget situation, carefully navigate any re-classifications	All	ASAP	1	
4	Paul to convene a working LSS group to formulate a Diversity implementation plan; all areas to be prepared to respond to the questions posed during the meeting	Mike, Diane, Norma, Paul	2/8	1	
5	LSS will be focusing on three priorities 1) student persistence to goal completion; 2) student learning and engagement; and 3) the vision driven goal of positive social change Come prepared to the next area meeting to engage in discussion – What do these goals mean to my area? How can I track my area's contribution to reaching the outcomes? Am I willing to state in advance where I want my area to be at the end of each academic year in terms of reaching these goals?	All	2/8	1	
6	Demo: new SIS format next meeting	Carol/Paul	2/8	2	
7	Send staff Fund 1 request spreadsheet	Tina	1/16	1	send with notes
8	Find out if there is a sound alert planned for crossing between main sidewalk and fitness center on completed loop road	Paul	1/19	1	
9	Translate individual area student persistence data into measurable outcomes	All	2/1	2	
10	Those with cohorts think on questions and think of benchmark data	All	2/1	2	
11	Will look at benchmarks for division	All	2/1	2	
Meeting Notes					

Present

Ellen Hedlund

Sheri Bakunowski

Jo Ann Caufield

Laurie Cigan

Jim Rubin

Donna Simon

Carol Myers

Ken Clarke

Amber West Martin

Paul Dale

Greg Silcox

Mary Lou Goff

Mike Ho

Rosemary Hooper

Tina Emmons

Shirley Green

Rod Fensom

Jennifer Strickland

Stella Napoles

Upcoming Events

- L Building Ribbon Cutting
- Assisting Welcome Tent
- MLK Read-a-Thon

- Involvement Fair: clubs/organizations
- Welcome to Paradise BBQ (?)
- ACLA on campus (1/25)

Clip from Art Levine (audio)

- Clip message: hope is frail among current students; give up hope/dream for comfort/security; sense of responsibility is vague
- Reaction
 - Idea for a schedule cover for summer => sent out a call for PVCC students for the cover with a nice story (Mike Arvisu: 180 degree turn; 1st generation student)
 - Hard choice because students want money and they want it now => need to find out what they want and help them get there
 - Everyone has a chance to interact with students and help them find ways to balance hope/security
 - Create peer counseling, not student level => other strategies => how do we help student get target/direction and then get there?
 - How are we making a difference as a division? (Discussion items)
 - Can we be more intentional on connection student conversation with goal setting?

Response to Action Items (sent via email—reiterated above)

- No response.

Assessment

- Greg Silcox, Athletics
- Assessment coached in broad exit survey, many questions (samples available via email)
- Athletes don't go on field/in to uniform without a two year academic plan (degree)
- Helice putting rubric together re: interpersonal communication learned in teams
- Currently tracking student persistence data
- Athletics very overt in stating goals and being front line in new endeavors
- Analysis is most crucial part of what we're doing => to make things better for the next group
- Athletics has conducted both program and learning outcomes assessment

SIS Implementation

- Some have participated in initial testing; make up testing now; end to end testing end Jan => send team from each college to do testing; moving forward
- Quick demo next meeting

College and LSS Budget

- Continuous item on budget will be included in every meeting
- Rumor Kill: No request of additional 10%; base budgets remain the same
- Continue to have conversations about budget
- APB requests are higher than base budgets => may determine to go without as a group for the good of the whole => prioritization may not happen this year (all \$ to SIS implementation, for example)
- PLT meeting on 1/19 => will convene division after to plan
- If you have any questions about budget, come to Shirley or Paul directly rather than let rumors creep

iStartSmart

- New student orientation wrapping up; numbers very different than expected => new to college (not just new to PVCC), numbers smaller; final orientation tonight (~180 students total)
- Struggling with getting students into student success course (numbers low)
- Will we be tracking these students? (yes) Will we be tracking iGoal students? (yes)

CCSSE 2007

- Readministering this spring
- Go to CCSSE web and see if what we're doing is making a difference; check out benchmarks for your respective areas

Prop 300

- Spring 2007 business practices the same; March 1 implementation date => summer 1 new process
- New student information form asking immigration status

- Continuing students have a short form to complete; online system is being updated, too
- Campuses will get signs about new law and fliers for display, soon

College Facilities

- New parking lot open this weekend
- Loop road opening as well
- Blind students using fitness center => is there a sound alert?
- Speed limit is 15 mph on loop

Time and Labor Implementation

- 9:45 Friday (1/12) Learning Week Session in M109
- Training schedule handed out
- Employees will be self-reporting absences, training mandatory for all

Discussion

- Greater attention and greater focus => division will focus on three global directions/goals
- Focus today on persistence/retention
- Who is held accountable for student persistence? => Those who have cohorts, what efforts can be made to take responsibility for persistence/retention? Is this a realistic conversation?
- PVCC may not offer everything that students need (i.e., specific program)
- Not all students have the same goal => need to extrapolate out if students are meeting their own goals => data lumps populations together with single measure (i.e., degree completion and transfer)
- Translate individual area data into measurable outcomes
- Those with cohorts think on questions and think of benchmark data
- Will look at benchmarks for division

Next Meeting
February 8, 2007 • 2:00-3:30 PM • M101