

LSS Team Meeting Notes
 4/12/07
 2:00-3:30 PM
 M127

| Outstanding Action Items | | | | | |
|--------------------------|---|-------------------------------------|-----------------|----------|----------|
| Item | Action Item | Assignee | Target Due Date | Priority | Comments |
| 1 | Convene an LSS budget work session to reprioritize reinstated funds | Paul/Tina | 4/30 | 1 | |
| 2 | Disaggregate area data of users to see if they representative of students at the college (for Diversity Task Force) | All | 5/10 | 1 | |
| 3 | Create portfolio of diversity activities that help us meet our goal of inclusiveness/student success | All | ongoing | 1 | |
| 4 | Consider how do we leverage this information (data and existing programs to infuse diversity and multiculturalism) to move toward our goal | All | ongoing | 1 | |
| 5 | Create student focus groups to gather more intentional data (include past graduates) on diversity / multiculturalism | LSS Diversity Committee | ongoing | 1 | |
| 6 | Create LSS ePortfolio to showcase what's being done at college re: diversity | Tina | Su07 | 2 | |
| 7 | Read recommendations by Blue Ribbon Panel and become familiar with new regulations | All | 4/30 | 1 | |
| 8 | Contact Sheri Bakunowski if you are interested in serving on the Planning, Budget, and Review Committee | All | 4/30 | 2 | |
| 9 | Send names to Amber of recommendations for students to become Orientation Leaders (trying to fill 16 positions) | All | 4/20 | 1 | |
| 10 | Remind students in your area that the first purge for fall semester will be June 15 | All | 6/14 | 1 | |
| 11 | Resource plan for implementation of SIS; testers, data conversion, audit, security testing not at appropriate resource level to help with change-over; leverage District dollars to get a full-time helper using \$49,000 from District | Shirley, Paul, Carol, Jen, Chrystle | ASAP | 1 | |
| 12 | Demo: new SIS format next meeting | Carol/Paul | 5/10 | 2 | |
| 13 | Find out if there is a sound alert planned for crossing between main sidewalk and fitness center on completed loop road | Paul/Esther | 5/10 | 1 | |

Meeting Notes

Present

| | | | |
|-------------------|-----------------|---------------------|----------------|
| Donna Simon | Richard Morales | Greg Silcox | Norma Chandler |
| Sheri Bakunowski | Mary Lou Goff | Maggie Cullop | Mike Ho |
| Rod Fensom | Jo Ann Caufield | Jennifer Strickland | Stella Napoles |
| Amber West Martin | Esther Schon | Shirley Green | Paula Vaughn |
| Jim Rubin | Ken Clark | Loretta Mondragon | Laurie Cigan |
| Rosemary Hooper | Paul Dale | Tina Emmons | |

Welcome and Agenda Overview

- Welcome back to Esther!
- Thank you and kudos to the Learning Support Team for stepping up to support the vacant Dean LT position (Jennifer, Carol, Sheri, and Mary Lou)

Diversity Ad Hoc Team Update

- Research re: multicultural affairs is broad and variable
- Considering work detailed in book "Shifting Paradigms in Student Affairs" by R. Pope which showcases a multicultural organizational assessment model
- What does a multicultural inclusive model look like? (Full PPT presentation can be downloaded from Mike Ho's ePortfolio on <http://eport.maricopa.edu>—search for "Ho")
- Big agenda—this topic will be a standing agenda item and factored into our larger operational planning
- Next steps? Look at systemic goal (student success is equally distributed across all groups...) => want to work toward that systemic change
- Disaggregate data of the users of our areas to see if they are representative of students at the college
- Portfolio of activities that help us meet goal of inclusiveness and success
- How do we leverage this to move toward our goal?
- Create student focus groups to gather more intentional data (include graduates)
- Create LSS ePortfolio to showcase what's being done

Items for Follow-Up

- Equipment Check Out procedures (refer to email sent by Sandy McDill)
- County Sheriff investigations are continuing
 - If you are approached by the Sheriff's department for an interview, please know that the District Legal Office is available to you for any assistance
- Blue Ribbon Panel Information => matrix summary provided at meeting; read the recommendations and become familiar with the new regulations

Assessment

- LSC
 - Incorporating general education rubrics into our assessment efforts
 - MAT108 Assessment => tutors/instructors show students how to problem solve in Math
 - Need to provide more tools to tutors and more training
 - Assessment is a learning process to us, not easy, but getting there
- iGoal
 - Sending survey to all users (students/faculty/staff); a Likert scale asking what's been learned
 - Created a rubric to determine how well goals are written (~1,000-1,500 goals in the system now)
 - Have used the rubric on a sample of goals and checked inter-rater reliability
 - Want to see if there are areas with higher/lower scores on the rubric to direct changes to iGoal program
 - It is very important to ask more about our students
 - There has been little research between goal setting and student success => touch back on vision of iGoal is part of PVCC in every area
 - Advising has created a detailed plan on how they are going to integrate iGoal (plan shared at meeting); send suggestions regarding the process or ideas how to work with Advising
 - Continue to look in to ways iGoal is integrated into all areas

College Carry Forward

- May be more than anticipated
- Will convene an LSS budget work session to re-prioritize the reinstated funds (30 min)

Paul Golish

- New Dean of LT starts Monday, 4/16
- Many things on his plate
- Sheri will continue to oversee Media through June 30; others will reinstate and report to Paul G.

Planning, Budget, and Review Committee

- If you are interested in serving on this committee, contact Sheri B.

Shared Governance

- President, VPs, Deans have had two meetings with the Golden Gavelers (past faculty presidents) to address improving and increasing shared governance
- Trying to make better decisions for the college
- Faculty requesting increased representation on a number of college committees

- Reconvening College Capital Development Committee

Intercollegiate Baseball

- Fall 2008 planned implementation
- Operational expenses come from a direct allocation from District, then athletics, and fund 2 => finite amount of money to build facility
- Jane is bringing out PVCC master plan architect to check in access points as it related to the County Library and the baseball field location

Prop 300

- Added additional documentation that can be used to verify status
- Students are complying with little fuss
- Have we assessed how this impacts our enrollments yet?
 - Enrollment in Opportunity Grants, ESL courses
 - May be too early to track
 - District estimated lost of 300 students
- Word is out on the streets; fears of immigration problems will keep some away

iStartSmart

- Students filling out form, attending orientation, registering for course; April 30 orientation is full
- List of names for potential Orientation Leaders is small => please send names to Amber
 - Want to fill 16 positions
 - Students will be committing to 50 hours of work, 40 hours of training, get a stipend

Good of the Order

- Capital Development Meeting tomorrow (4/13) at 1:30 p.m.
 - KSC Expansion
 - Multicultural Center
 - PVCC North
- June 21, bringing in Marilee Bresciani for Assessment workshop
- Relay for Life kicks off at 6:00 p.m.
 - PVCC Institutional Commitment to Relay for Life => Chris Hunt has been chair for past two years, time is up so looking for new chair
 - Fold into Maricopa Serves
 - Active Retirement assignment
 - Voluntary rotation among LSS managers
- First purge for fall 2007 classes will be June 15 (common college due date)
- Tuition for Summer II also due June 15

Next Meeting

May 10, 2007 • 2:00-3:30 PM • M101