

LSS Team Meeting Notes
 02/14/08
 2:00-3:30 PM
 M127

Outstanding Action Items					
Item	Action Item	Assignee	Target Due Date	Priority	Comments
1	When you as a manager take on new projects, consider if self or team are doing things out of scope (follow reclassification process)	All	ongoing	1	
2	Will present information on Nina Scholarship to any departments who want more information	All	ongoing	2	
3	Any assessments already done, send to Ellen and Nancy to put on web	All	6/30	2	
4	Disaggregate area data of users to see if they representative of students at the college (for Diversity Task Force)	All	ongoing	1	
5	Create portfolio of diversity activities that help us meet our goal of inclusiveness/student success	All	ongoing	1	
6	Consider how we leverage diversity information (data and existing programs to infuse diversity and multiculturalism) to move toward our goal	All	ongoing	1	
7	Create student focus groups to gather more intentional data (include past graduates) on diversity / multiculturalism	LSS Diversity Committee	ongoing	1	

Meeting Notes

Present

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|--|---|--|---|
| <input checked="" type="checkbox"/> Sheri Bakunowski | <input type="checkbox"/> Jo Ann Caufield | <input checked="" type="checkbox"/> Norma Chandler | <input checked="" type="checkbox"/> Laurie Cigan |
| <input checked="" type="checkbox"/> Ken Clarke | <input checked="" type="checkbox"/> Paul Dale | <input checked="" type="checkbox"/> Tina Emmons | <input checked="" type="checkbox"/> Cranston Forte |
| <input checked="" type="checkbox"/> Mary Lou Goff | <input checked="" type="checkbox"/> Paul Golisch | <input type="checkbox"/> Shirley Green | <input type="checkbox"/> Chrystle Hall |
| <input checked="" type="checkbox"/> Ellen Hedlund | <input checked="" type="checkbox"/> Rosemary Hooper | <input checked="" type="checkbox"/> Heather Kruse | <input type="checkbox"/> Loretta Mondragon |
| <input checked="" type="checkbox"/> Richard Morales | <input checked="" type="checkbox"/> Carol Myers | <input checked="" type="checkbox"/> Stella Napoles | <input type="checkbox"/> Jim Rubin (SAB Sp08) |
| <input checked="" type="checkbox"/> Esther Schon | <input type="checkbox"/> Rick Sheets | <input type="checkbox"/> Greg Silcox | <input checked="" type="checkbox"/> Jennifer Strickland |
| <input checked="" type="checkbox"/> Paula Vaughn | <input type="checkbox"/> Fred Wieck | | |
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- | | |
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| <input checked="" type="checkbox"/> Nancy Kolakowski | <input checked="" type="checkbox"/> Monica Casteñeda |
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Welcome and Introductions

- Welcome to guests: Nancy Kolakowsky (Assessment) and Monica Casteñeda (Nina Mason Pulliam)
- Agenda Overview

Assessment

- Assessment web site (www.pvc.maricopa.edu/AL) Assessment of Learning
- Forms online
- Calendar with meeting dates and deadline dates
- Gen Ed outcomes, competencies, and all supporting documentation
 - Rubrics can be tailored to match each area for consistency, scores and dimensions don't change, only the criteria to meet
- Hoping more get involved in Gen Ed assessments so students see it everywhere and learn what good Gen Ed looks like
- Any assessments already done, send to Ellen and Nancy to put on web

Nina Mason Pullium Legacy Scholars Program

- MCCC, ASU, and two schools in Indiana (IUPUI, Ivy Tech College) receive funding
- Funding renewed every four years
- Criteria: Students from foster care system (wards of state/court, age 18-25) or an adult with dependents (25+ with dependents) or students with disabilities working toward their first degree with no more than 24 credits and must be a US citizen
- Scholarship covers:
 - Tuition for up to 24cr/academic year (must complete 18)
 - Fees and related costs
 - Books and supplies related to program
 - Living allowance \$275/month for 10 months
 - Renewal for four years with good standing (18 cr/year w/ 2.75 GPA)
 - Student support services provided by Nina Scholars program staff
- Application process:
 - Application
 - 1-2 page essay
 - Unofficial transcripts
 - Complete FAFSA
 - Due to DO by April 1
 - Final candidates interviewed last week of April
 - Can apply via paper, online, download and mail
- Will present information to any departments who want more information

Updates

- SIS in conversion week, going well
 - Troubleshooting will be available when we go live
 - Many plans to make sure we are live
 - Legacy available in view-only mode now
- FY09 Budget
 - CLC Meeting open to all college, presentation from Debbie Thompson
 - Division needs will be prioritized (recapture temp \$)
 - No new base budget \$; if any, will be put in a contingency account to cover if we have to give money back with decrease in FTSE
 - No base budget additions, only OYO
 - Reallocations, adjustments to bring reins back; increase enrollments
- Reclassification Process
 - Every year, supervisors asked to review staff to make sure everyone is in scope; when take on new projects, consider if self or team are doing things out of scope
 - Sessions for PSA policy group by Laurel/Lori; follow-up later
 - Want to have dialogue (1-4) before get to filling out forms
- Anne Eller Albert, Interim Director of Student Life; Heather Kruse, Director of Student Development
- Discounted Dreams session, 2/22, 10:00-12:00 with lunch in KSC208; encourage staff to attend
- Political activities on campus handout (rules on our activity)
- LSS Diversity Report Card => send to Tina
 - Send list of college goals
 - DAC awards coming out ... still want input even though deadline has passed
- Hybrid Classes (1/2 in class, rest online)
 - Application process to create hybrid => talk to Sherri
 - Sue Van Boven, Jim Patterson coordinate
 - PSY101, GBS101, CIS105 fall 2008; more for spring 2009
 - Use classroom space well so plan to share classrooms effectively
 - Have faculty get tests to Testing Center as soon as possible
- Blended Learning (Hybrid) Institute
 - Design course specifically so online/in class work together
- Commons Fee Update
 - Pending campus funding to determine if will happen in summer/fall
- Pay for Print
 - Library/Commons, will begin to charge to print per page, will use current PVCC ID/acct. system

- General standard \$0.10/pg BW, \$1/pg color
- Deposit stations (cash only), recommend no more than \$5 on card
- VA refund question

Next Meeting
March 6, 2008 • 2:00-3:30 p.m. • M127

Future Meetings

- April 10, M127, 2:00-3:30 p.m.
- May 8, M127, 2:00-3:30 p.m.
- June 12, M127, 2:00-3:30 p.m.
- July 10, M127, 2:00-3:30 p.m.
- August 14, M127, 2:00-3:30 p.m.