



Confidentiality Policy

In the course of their term of service, members are exposed to a wide range of information from student progress in school to family financial status to health information. All such information which is shared with members is to be maintained as confidential. Members are to discuss this information only with their supervisor. It is imperative that the people we serve can trust us to maintain confidentiality.

Furthermore, Project Ayuda keeps general information about members, such as information requested in application and profile forms, in order to track overall program effectiveness. Any information that is individually identifiable is held confidentially and may not be released to anyone other than Project Ayuda staff without members' written consents. All of my information will be kept confidential per 45 C.F.R. § 2541.420(f).